

ANNEX 1 – PERSONAL INFORMATION YOU PROVIDE TO US

Category of personal information	How we may use it	Legal basis for the processing	Recipients of personal information
Contact information when you make an enquiry or book a demo for our Service , such as your first name, last name, phone number, company name, and business e-mail address.	We may use this information to deal with enquiries and complaints made by or about you relating to our Service.	<p>The processing is necessary for our legitimate interests, namely administering our Service, and for communicating with our customers effectively to respond to any queries or complaints.</p> <p>This processing is also necessary for us to be able to perform our contractual obligations to you if you are a customer.</p>	We may share this information with: <ul style="list-style-type: none"> ● Customer relationship management platform; ● Internal communication tools.
	We may use this information to send you unsolicited marketing communications in accordance with your preferences.	We will only use your personal information in this way to the extent you have given us consent to do so.	
Personal information and employment details when you sign up and create a profile on our Service as a candidate , such as your first name, last name, phone number, email address, nationality, work preferences, visa requirements and work eligibility in different countries, details of your current and previous employment (such as role, salary, start and end dates), details of your	We may use this information to create your profile on the Service and to enable you to access our Service and your account, and participate in interactive features of our Service if you choose to do so. We may use this information to deal with enquiries and support requests made by you relating to our Service. We may use this information for product demonstration.	The processing is necessary for our legitimate interests, namely administering and providing our Service.	We may share this information with: <ul style="list-style-type: none"> ● Our partners and customers; ● Cloud infrastructure provider; ● Internal communication tools; ● Customer relationship management platform; ● Data analytics tools; ● Diversity data API provider.

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<p>education, personal description and photograph.</p> <p>We do not collect any personal data relating to your race or ethnic origin, physical or mental health, religious or philosophical beliefs, commission of criminal offences or proceedings, political beliefs, sexual life or sexual orientation. If you choose to provide such information to a prospective employer, please check the relevant employer's privacy policy before you submit any such information.</p>			
<p>Chat and comments. When you contact us directly, e.g. by email or phone, we will record your comments and opinions.</p>	<p>We may use this information to address your questions, issues and concerns.</p>	<p>The processing is necessary for our legitimate interests, namely communicating with you and responding to queries, complaints and concerns.</p>	<p>We share this information with a customer management and service platform.</p>
	<p>We may use this information to develop new products and features available through the Service or otherwise improve our products and services.</p>	<p>The processing is necessary for our legitimate interests, namely developing and improving our Service.</p>	

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<p>Your preferences, such as preferences set for notifications, marketing communications, and how the website and Service are displayed.</p>	<p>We use this information to provide notifications, send news, alerts and marketing communications and provide the website and Service in accordance with your choices.</p>	<p>The processing is necessary for our legitimate interests, namely ensuring the user receives the correct marketing and other communications, and that this is displayed in accordance with your preferences.</p>	<p>We may share this information with:</p> <ul style="list-style-type: none"> • Customer relationship management platform; • Cloud infrastructure provider; • Data analytics tools.
	<p>We use this information to ensure that we comply with our legal obligation to send only those marketing communications to which you have consented.</p>	<p>The processing is necessary for compliance with a legal obligation to which we are subject.</p>	
<p>All personal information set out above.</p>	<p>We may use all the personal information we collect to monitor and improve the website and Service and to help us develop new products and services.</p>	<p>The processing is necessary for our legitimate interests, namely to administer and improve the website and Service.</p>	<p>As described above and in Section 6.</p>